

**Charter School Facilities Program
Proposition 51 Funding Round
Staff Summary Report – February 2018**

Applicant/Obligor:	St. HOPE Public Schools
Project School:	St. HOPE Public School #7
CDS (County – District – School) Code:	34-67439-0101048
School Address/Proposed Site:	5201 Strawberry Ln., Sacramento CA 95820-4815
Type of Project:	New Construction / Rehabilitation
Type of Apportionment:	Preliminary
County:	Sacramento
District in which Project is Located:	Sacramento City Unified School District
Charter Authorizer:	Sacramento City Unified School District
Total OPSC Project Cost:*	NC: \$14,393,160 <u>Rehab: \$11,221,206</u> Total: \$25,614,366
State Apportionment (50% Project Cost):	NC: \$7,196,580 <u>Rehab: \$5,610,603</u> Total: \$12,807,183
Lump Sum Contribution:	N/A
Total CSFP Financed Amount:	NC: \$7,196,580 <u>Rehab: \$5,610,603</u> Total: \$12,807,183
Length of CSFP Funding Agreement:	30 Years
Assumed Interest Rate:	3.00%
Estimated Annual CSFP Payment:	NC: \$367,164 <u>Rehab: \$286,249</u> Total: \$653,413
First Year of Occupancy of New Project:	2020-21

**The amount identified as total project costs represents an estimate provided by the Office of Public School Construction for purposes of Preliminary-Appportionment financial soundness review. Final project costs will be provided at the time of Final Apportionment.*

Staff recommends that the California School Finance Authority (“Authority” or “CSFA”) Board determine that St. HOPE Public Schools (“CMO” or “SHPS”), on behalf of St. HOPE Public School #7 (“School” or “PS7”), is financially sound for the purposes of Charter School Facilities Program (“Program” or “CSFP”) Preliminary Apportionment. This determination as it relates to Preliminary Apportionment is in place for twelve months and assumes no financial, operational, or legal material findings within this time period. Staff recommends that the Authority Board direct staff to notify the Office of Public School Construction (“OPSC”) and the State Allocation Board regarding this determination.

Application Highlights: Below staff has highlighted key criteria that were evaluated when conducting its financial soundness review of St. HOPE Public Schools on behalf of St. HOPE Public School #7. Detailed information is contained in the body of the report.

Criteria	Comments
Obligor Information	
Demographic Information	<ul style="list-style-type: none"> • In 2016-17, SHPS operates three schools with a total enrollment of 1,605 and an ADA rate of 91.0% • In 2016-17, SHPS had an unduplicated pupil population percentage of 84.6%; 76.3% of students qualified for free/reduced price meals, and 4.0% students are English learners. • By 2018-19, SHPS projects an enrollment of 1,507 students.
Debt Service Coverage	SHPS' debt service coverage (DSC) is 119.9% and 108.1% for 2021-22 and 2022-23 respectively.
Other Financial Factors	<ul style="list-style-type: none"> • SHPS' operating fund has a projected balance of \$2,714,513 at the end of 2017-18. • SHPS' expected annual total of CSFP payments only account for 3.4% and 3.3% operating revenue for SHPS for 2012-22 and 2022-23 respectively.
School Information	
Demographic Information	<ul style="list-style-type: none"> • In 2016-17, PS7's enrollment totaled at 565 with an ADA rate of 89.6% • In 2016-17, PS7 had an unduplicated pupil population percentage of 94.0%; 83.5% of students qualified for free/reduced price meals, and 4.6% students are English learners. • By 2018-19, PS7 projects an enrollment of 684 students.
Eligibility Criteria	PS7 has met all eligibility criteria: (1) PS7 has been in operation since 2003-04; (2) PS7's charter was approved in 2016 and is in place through 2022; (3) PS7 is in good standing with its chartering authority, and in compliance with the terms of its charter.
Student Performance	PS7 has performed better than its local district and the average of local schools reviewed serving the same grade span.

Program Eligibility: On September 14, 2017, at CSFA staff's request, verification was received from Sacramento City Unified School District confirming that ST. HOPE Public School #7 is (1) in compliance with the terms of its charter agreement, and (2) in good standing with its chartering authority. ST. HOPE Public School #7's current charter is effective through 2022.

Legal Status Questionnaire: Staff reviewed the applicant's responses to the questions contained in the Legal Status portion of the application. SHPS responded to the first question and disclosed material information relating to regulatory decisions regarding some

teachers working at SHPS campuses who did not possess valid certifications. These decisions were for the 2014-15, 2015-16 and 2016-17 school years. 2014-15 and 2015-16 school years had penalties assessed but there is no expected penalty for 2016-17. SHPS is currently in negotiation with the Education Audit Appeals Panel and the State Controller's Office. A decision and payment agreement is expected to be in place by the end of March 2018. Staff, after consultation with counsel, does not believe this disclosure should stop consideration of this application. The financial considerations of these penalties are discussed in the Financial Analysis Section.

Project Description: St. HOPE Public Schools intends to add new and replace in-kind classrooms to the existing PS7 Elementary School site located at 5201 Strawberry Ln, Sacramento, CA 95820. The rehabilitation request for funding comprises the replacement-in-kind of 16 existing classrooms comprising 21,426 square feet of non-toilet facilities and 1,463 square feet of restroom facilities for a total square footage of 22,889 square feet. The new construction project is anticipated to create an additional 15 new, permanent/stick-built classrooms (if the budget allows) serving grades kindergarten through the fifth grade. The project will also include the acquisition of an adjacent parcel comprising .53 acres. It is anticipated the project will be completed in time for the 2020-2021 school year.

Obligor Organizational Information: ST. HOPE Public Schools is a nonprofit public benefit corporation which was founded in 2002. SHPS operates three schools in Oak Park, California: Sacramento Charter High School, Oak Park Preparatory, and PS7. SHPS serves approximately 1,700 students in a Pre K-12 education pipeline focused on assisting students to obtain a four-year college degree and to serve as leaders in their communities. The mission of St. HOPE Public Schools is to graduate self-motivated, industrious, critically thinking leaders who are committed to serving others, passionate about life-long learning and prepared to earn a degree from a four year college.

The 2017-18 board members for SHPS are Chairperson Michelle Johnson, Vice Chair Tracy Stigler, Secretary Clint Williams, John Taylor, Dennis O'Reilly, Doreen Dominquez, Dr. Ron Tom, Doug Love, Mike Marrion, Parent Representative Gladys Mitchell, and Student Representative Rayonna Thompson. Jake Mossawir is the Chief Executive Officer and Malcom Brown is the Managing Director of Operations. Staff has reviewed the credentials of the key board members and staff and determined them to have the proper background and experience to govern and effectively oversee the operations of SHPS.

School Organizational Information: ST. HOPE Public School #7 is a public, college preparatory, independent charter school initially authorized by the Sacramento City Unified School District in 2002. The Charter School is currently in its fourteenth year of operation and serves students in grade levels K-8. PS7 is operated and governed by St. HOPE Public Schools, a nonprofit public benefit corporation. SHPS operates 3 schools in Oak Park, serving approximately 1700 students in a Pre K-12 education pipeline focused on assisting students to obtain a four-year college degree and to serve as leaders in their communities. The mission of St. HOPE Public Schools is to graduate self-motivated, industrious, critically thinking leaders who are committed to serving others, passionate about life-long learning and prepared to earn a degree from a four-year college. PS7 most recent charter was approved on December 8, 2016 with the charter set to expire on June 30, 2022.

The SHPS leadership team commits to promote students from PS7 with the highest levels of academic achievement and character development. These academic and life skills will give students the tools to meet the educational, professional and personal challenges of college and society. In order to meet the diverse needs of the student body, PS7 will provide all students with the following: **Academic Standards:** PS7 will ensure that students master the applicable state standards, including but not limited to, the Common Core State Standards (“CCSS”) and Next Generation Science Standards (“NGSS”) as the state continues its transition to these new, more rigorous standards. Grade level appropriate standards shall be clearly articulated, integrated into all lesson plans and classroom activities, and, where appropriate, are referenced in assignments, on progress reports and report cards. **Character Development:** PS7 students will acquire life skills that provide a meaningful connection to their world outside of school. Character development looks different across the grade levels as age-appropriate content is adjusted. In all grades, skills are reinforced to enable students to apply classroom learning in meaningful contexts within the real world. These skills also equip students to participate fully and positively in our society. **Curriculum Selection:** PS7 uses curriculum that is standards-based and rigorous, ensuring students will not only master the grade level content in a particular year, but that they will also be prepared for the following year’s standards.

This curriculum forms the foundation for the instructional program and teachers are able to incorporate additional supplemental materials, which are often teacher generated. PS7’s goal is to utilize and implement a balanced and comprehensive curriculum so all teachers have access to instructional resources that provide: Assessment: a system for measuring student learning and establishing academic achievement goals; Skills Development: a set of instructional strategies and resources to develop student mastery of each of the core subject content standards; Intervention: a specific academic plan and course of action for students who are below grade level and whose learning must be quickly accelerated in order to be on track to meeting state standards; Re-Teaching: strategies and resources for students who did not attain mastery the first time a lesson or topic on a specific standard was presented; Differentiation: curriculum and instruction fits the needs of all students and includes differentiated strategies and materials that are interactive, including multiple learning modalities to engage all students. Students who are ahead are challenged while struggling learners are supported effectively and their achievement is accelerated to grade level. Furthermore, materials must be accessible to students with special needs and those who are English Learners; English Language Learners: Materials that help students develop mastery of all oral and literacy skills in the English language. The PS7 curriculum is and will be enhanced by library and technology resources that are readily available to all students: Library Resources: Each PS7 classroom has access to a selection of literature. Students are able to select books to read in class or can check out books to read on their own. In addition, students participate in Drop Everything And Read (“DEAR”) and middle school students (grades 6-8) are required to always have a novel with them to read during DEAR. Reading is tracked regularly to ensure students are making progress and reading books at their instructional level. To ensure they have access to appropriate novels, PS7 middle school students have access to a library. All students participate in a 30 minute Reading Block 4 times a week in addition to their regular English class. During the reading block students read as a whole class, write written responses, and analyze the book through

discussion. **Technology Resources:** Each class has access to laptop carts for technology and Internet access. Elementary school students presently have their own computer lab where they participate in a technology enrichment class and middle school students currently have a ratio of one computer for every two students. Technology access allows students to build computer literacy and research skills through various programs and activities. Students use computers to review concepts, practice skills, conduct research, write reports, and create presentations. PS7 believes that technology is a tool, just like a student’s pencil, that should be available as often as possible as a student’s learning needs arise in the classroom and to ensure students are prepared for the technology needs of the CAASPP exam and a college prep high school.

PS7 benefits from curricula that provide both rigorous, standards-based instructional resources and effective tools for timely and very specific differentiation for students who are either above, at, or below grade level academically. PS7’s curriculum may be revised, as needed and as resources become available to align with applicable standards and to best meet student needs.

The governing board of PS7 is the SHPS board and the Principal of PS7 is Keri Wehrly. Staff has reviewed the credentials of the key staff and determined them to have the proper background and experience to govern and effectively oversee the operations of PS7.

School Academic Performance: The following tables represent the 2014-15, 2015-16 and 2016-17 academic performance of PS7, the combined averages of Ethel Phillips Elementary, Leonardo di Vinci, Palomar, and Will C. Wood Middle (Local Schools), and Sacramento City Unified School District (District). The results are provided through CDE’s CAASPP Smarter Balanced testing data.

English Language Arts – Comparison

	Years		
	2014-15	2015-16	2016-17
PS7	37%	39%	40%
Local Schools	30%	24%	36%
District	35%	39%	39%

	All Students Performance			Student Groups w/ Below Avg. Performance		
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
PS7	N/A	Low	Low	N/A	3/5	5/6
Local Schools	N/A	Low; High; Average	Lowest; High; Average	N/A	4/4; 0/5; 3/6	4/4; 4/5; 2/6
District	N/A	Average	Low	N/A	2/11	11/13

Mathematics– Comparison

	Years		
	2014-15	2015-16	2016-17
PS7	27%	32%	34%
Local Schools	25%	27%	30%
District	29%	31%	31%

	All Students Performance			Student Groups w/ Below Avg. Performance		
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
PS7	N/A	Average	Low	N/A	2/5	5/6
Local Schools	N/A	Average; Average; Average	Low; High; Average	N/A	2/4; 3/5; 3/6	4/4; 2/5; 3/6
District	N/A	Average	Low	N/A	3/11	10/13

Enrollment Trends and Projections: The tables below present enrollment information for SHPS from 2013-14 through 2022-23. The assumptions made in the projected years are considered reasonable by staff and consistent based on historical data.

CMO-wide Student Enrollment and Average Daily Attendance

<u>SHPS</u>	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
Enrollment	1,657	1,741	1,677	1,605	1,483	1,507	1,539
ADA	93.7%	92.5%	92.2%	91.0%	89.6%	89.6%	89.3%

	2020-21	2021-22	2022-23
Enrollment	1,603	1,841	1,841
ADA	89.6%	89.6%	89.6%

School-wide Student Enrollment and Average Daily Attendance

<u>PS7</u>	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
Enrollment	610	621	601	565	635	684	711
ADA	93.3%	91.1%	91.8%	89.6%	89.4%	89.5%	89.5%

	2020-21	2021-22	2022-23
Enrollment	767	822	822
ADA	89.4%	89.5%	89.5%

PS7 plans to adopt a slow growth model, expanding the students served by one grade level a year until all grade levels are at maximum capacity. The school took a similar approach

when it opened, although it opened with grades K-4 in 2003-04 and grew one grade level at a time until reaching a K-8 in 2007-08. This slow growth approach means that the first year new classrooms are available (at least two new classrooms appropriate for kindergarten), kindergarten will be the only grade level to expand. The school estimates this will be in the 2020-21 school year. The following year, K and 1 will expand as the kindergartners from the previous year matriculate up a grade and the school recruits and brings on a new class of K students. This expansion will continue to push up one grade level per year until all the classrooms are full, K-5. This also creates a realistic recruitment scenario where the school is only budgeting and planning to bring in approximately 50 new students annually. In terms of capacity to recruit students, PS7 and SHPS have and will look to expand the full time team working on student recruitment and admissions and, when the facility is ready to open, this team's primary focus for PS7 will be on filling the new classrooms with 50 kindergartners, as the other grades will fill up with matriculating students. This team has shown great success over the years recruiting students as they have at times added more than 500 new students to the SHPS system in a single year given the multiple entry points across our schools.

While facilities and willingness to expand are important components of ensuring the viability of this project, students must actually show up to take the seats created by the new classrooms. In addition to showing demand at the Kindergarten entry point, should PS7 have the ability to serve students in grade levels ahead of the slow growth model the school will do so, provided the facilities are ready. For example, if, for some reason, PS7 plans on only expanding in grades K, 1 and 2 in 2022-23, but there are enough 4th grade applications to open a new class in that grade level, the school will do so, since the facilities will already be available.

CMO Financial Analysis:

Financial Data Sources: This financial analysis is based on the consideration and review of the following for SHPS, the financial obligor and applicant, on behalf of PS7: (1) audited financial statements for 2013-14, through 2016-17; (2) adopted budget for 2017-18; and (3) budget projections for 2018-19 through 2022-23 along with assumptions.

Assumptions: SHPS' financial projections are based upon the following assumptions: (1) occupancy of the rehabilitation and new construction projects in 2020-21; (2) CMO-wide enrollment projections as provided above under "Enrollment Trends and Projections"; (3) Projected CMO-wide ADA rates of 89.6%, which are consistent with historical performance and higher than the district rate; (4) Local Control Funding Formula (LCFF) per-ADA funding rate of \$10,150 for 2017-18, as included with SHPS's adopted budget document; (5) a COLA rate of 2.5% for salaries; and (6) a projected unduplicated pupil population rate of 92% of ADA.

Long Term Liabilities: As provided by the 2016-17 audited financial statements, SHPS has no long term liabilities but may have some regulatory penalties that will have to be paid over an eight to ten year period, if assessed. SHPS reported three findings claiming that some teachers at SHPS campuses did not possess valid certifications and were in violation of Education Code sections 47605(l) and 47612.5. SHPS is currently appealing these findings and working

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 St. HOPE Public Schools on behalf of St. HOPE Public School #7
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with the State on a settlement with a payment schedule. SHPS has indicated they will re-budget expenditures and/or other funds to ensure their income level remains comparable, if the fines are assessed. Considering SHPS' projected fund balances, conservative projections, and current unrestricted cash and cash equivalent balances, Staff does not foresee these possible penalties affecting the financial soundness of the applicant.

Private Contributions: SHPS does not rely on any private contributions.

Benchmark Summary and Analysis: The following table and summary listing sets forth the results of staff's analysis regarding SHPS's financial soundness. Where a threshold has been established based on industry standards or practice, the listing indicates whether or not the threshold was met.

OPERATIONAL, FINANCIAL & STUDENT PERFORMANCE METRICS										
	Actual FY 2014	Actual FY 2015	Actual FY 2016	Actual FY 2017	Projected FY 2018	Projected FY 2019	Projected FY 2020	Projected FY 2021	Projected FY 2022	Projected FY 2023
OPERATIONAL & FINANCIAL										
Enrollment	1,657	1,741	1,677	1,605	1,483	1,507	1,539	1,603	1,841	1,841
Average Daily Attendance (ADA)	1,553	1,610	1,545	1,461	1,328	1,350	1,374	1,435	1,649	1,649
Average Daily Attendance (%)	93.7%	92.5%	92.2%	91.0%	89.6%	89.6%	89.3%	89.6%	89.6%	89.6%
LCFF Sources/ADA	\$ 7,129	\$ 8,059	\$ 9,219	\$ 9,790	\$ 10,150	\$ 10,341	\$ 10,570	\$ 10,812	\$ 10,735	\$ 10,978
% Change		13.0%	14.4%	6.2%	3.7%	1.9%	2.2%	2.3%	-0.7%	2.3%
Operating Revenues/ADA	\$ 9,784	\$ 10,720	\$ 12,526	\$ 12,682	\$ 11,094	\$ 11,282	\$ 11,519	\$ 11,790	\$ 11,694	\$ 12,014
% Change		9.6%	16.9%	1.2%	-12.5%	1.7%	2.1%	2.4%	-0.8%	2.7%
Operating Expenses plus CSFP Lease/ADA	\$ 9,921	\$ 11,250	\$ 12,141	\$ 12,615	\$ 9,803	\$ 10,634	\$ 11,066	\$ 11,571	\$ 11,587	\$ 11,976
% Change		13.4%	7.9%	3.9%	-22.3%	8.5%	4.1%	4.6%	0.1%	3.4%
Free Cash Flow/ADA	\$ (136)	\$ (530)	\$ 385	\$ 67	\$ 1,291	\$ 648	\$ 453	\$ 219	\$ 107	\$ 38

	Actual FY 2014	Actual FY 2015	Actual FY 2016	Actual FY 2017	Projected FY 2018	Projected FY 2019	Projected FY 2020	Projected FY 2021	Projected FY 2022	Projected FY 2023
DEBT SERVICE COVERAGE										
Total Operating Revenues	\$ 15,198,645	\$ 17,261,957	\$ 19,358,291	\$ 18,530,552	\$ 14,732,884	\$ 15,229,616	\$ 15,821,669	\$ 16,924,334	\$ 19,279,676	\$ 19,811,263
Total Operating Expenses	15,410,567	18,115,753	18,762,890	18,432,109	13,018,955	14,354,859	15,199,989	16,609,949	18,449,915	19,094,480
Total Other Sources/Uses	136,068	(46,444)	(50,106)	204,585	(390,569)	(40,077)	(25,354)	(42,299)	(55,199)	(19,337)
Net Income Available for CSFP Lease Payment	(75,854)	(900,240)	545,295	303,028	1,323,360	834,679	596,327	272,086	774,561	697,446
Add Back Capital Outlay	-	-	-	-	-	-	-	-	-	-
Add Back Depreciation	86,176	77,172	69,981	33,948	8,800	8,800	8,800	8,800	8,800	8,800
Adjusted Net Income Available for CSFP Lease Pymt.	10,322	(823,068)	615,276	336,976	1,332,160	843,479	605,127	280,886	783,361	706,246
CSFP Lease Payments	-	-	-	-	-	-	-	-	653,413	653,413
Free Cash Flow	\$ 10,322	\$ (823,068)	\$ 615,276	\$ 336,976	\$ 1,332,160	\$ 843,479	\$ 605,127	\$ 280,886	\$ 129,948	\$ 52,833
DSC from Adj. Net Income	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	119.9%	108.1%
DSC from LCFF Sources subject to CSFA Intercept									2478.6%	2540.5%
CSFP Lease Payment/Oper. Revenues	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	3.4%	3.3%
FUNDRAISING										
Fundraising for Operations	\$ 364,326	\$ 608,642	\$ 406,495	\$ 440,684	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fundraising/Oper. Revenues	2.4%	3.5%	2.1%	2.4%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
DSC without Fundraising	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	119.9%	108.1%
% of Fundraising Required for 100% DSC	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	#DIV/0!	#DIV/0!
LIQUIDITY										
Current Assets	\$ 3,631,089	\$ 2,630,395	\$ 3,282,936	\$ 3,176,644						
Current Liabilities	2,498,952	2,283,016	2,329,329	1,974,320						
Net Working Capital	\$ 1,132,137	\$ 347,379	\$ 953,607	\$ 1,202,324						
Net Working Capital/Oper. Expenses	7.3%	1.9%	5.1%	6.5%						
Unrestricted Cash & Cash Equivalents	\$ 681,183	\$ 1,908,208	\$ 986,433	\$ 1,327,015						
Unrest. Cash & CE/Oper. Expenses (Days)	16	38	19	26						
Unrest. Cash & CE/All Expenses (Days)	16	38	19	26						

Benchmark Summary:

- Free Cash Flow/ADA – Met: \$254 avg. (>\$0)
- Free Cash Flow – Met: \$338,394 avg. (>\$0)
- Debt Service Coverage from Adjusted Net Income – Met: 119.9% and 108.1%
- Net Working Capital as Portion of Operating Expenses – Met: 5.2% (>5%)

- Unrestricted Cash & Cash Equivalents as Portion of All Expenses – Not Met: 25 days (> 90 days)

Summary of Financial Findings and Special Considerations: SHPS has chosen to enter into a loan repayment to cover the local matching share. Assuming a 3.0% interest rate, a 30-year repayment period, and a CSFP lease amount of \$25,614,366. SHPS' CSFP payment would be \$653,413 and are projected to begin in 2021-22. SHPS's debt service coverage from adjusted net income is 119.9% and 108.1% respectively, which is above the minimum requirement of 100%. The CSFP payments would represent 3.4% and 3.3% of projected operating revenues for each of these years, which within the preferred maximum range of 10-15%.

As mentioned above in the Long Term Liabilities section, SHPS was in violation of Education Code sections 47605(l) and 47612.5 in 2014-15, 2015-16, and 2016-17. Considering SHPS's current corrective actions, projected fund balances, conservative projections, and current unrestricted cash and cash equivalent balances, Staff does not foresee these possible penalties affecting the financial soundness of the applicant.

Strengths, Weaknesses and Mitigants:

- + SHPS' DSC from adjusted net income is 119.9% and 108.1% for 2021-22 and 2022-23, the first two years of repayment, respectively.
- + SHPS's operating fund balance, as of June 30, 2017, was \$1,391,153 and is projected to be \$2,714,513 by June 30, 2018.
- + CSFP lease payments account for 3.4% and 3.3% of projected operating revenues for 2021-22 and 2022-23, respectively.
- +/- SHPS has performed comparably to their local school counterparts and the district on average in both English Language Arts and Mathematics assessment for the last three years.

Staff Recommendation: Staff recommends that the California School Finance Authority ("Authority" or "CSFA") Board determine that St. HOPE Public Schools ("CMO" or "SHPS"), on behalf of St. HOPE Public School #7 ("School" or "PS7"), is financially sound for the purposes of Charter School Facilities Program ("Program" or "CSFP") Preliminary Apportionment. This determination as it relates to Preliminary Apportionment is in place for twelve months and assumes no financial, operational, or legal material findings within this time period. Staff recommends that the Authority Board direct staff to notify the Office of Public School Construction ("OPSC") and the State Allocation Board regarding this determination.